

**ORGANIZATIONAL MEETING OF THE BOARD
HANOVER SCHOOL DIVISION**

Tuesday, September 3, 2013 (7:30 PM)

ROLL CALL

UPON THE ROLL BEING CALLED, THE FOLLOWING WERE PRESENT:

BOARD MEMBERS:

Randy Hildebrand	Marilyn Plett
Lynn Barkman	Ron Falk
Cyndy Friesen	Bonnie Hildebrandt
Gerry Klassen	Andrew Wiebe

REGRETS:

Ruby Wiens

ALSO IN ATTENDANCE:

Randy Dueck	Chris Gudziunas
Rick Ardies	Kevin Heide
Phil Guenther	

Opening Items

1.1 Call to Order

The meeting was called to order by the Secretary-Treasurer, Kevin Heide at 7:30 p.m.

1.2 Scripture & Prayer – Kevin Heide

General Information

2.1 Appointment of Scrutineers

The Secretary-Treasurer appointed Randy Dueck, Chris Gudziunas and Rick Ardies as scrutineers for the election of the Board Chair and Vice-Chair.

2.2 Trustee Information

Trustees were provided with the following information:

Procedures for Elections Section 29 (2) and (3) of the Public Schools Act
HSD Procedural By-Laws -fj/mT7.2(fj/msn)-.4

2.4 Disclosure of Personal Interest - Permission to Withdraw

This form must be completed for or during a meeting when a conflict of interest occurs. Hanover School Division has used the verbal identification and withdrawal procedure.

2.6 Election of Chair

The Secretary-Treasurer declared Marilyn Plett as Chair of the Board on the first ballot.

2.7 Election of Vice-Chair

The Secretary-Treasurer declared Ron Falk as Vice-Chair of the Board on the fourth ballot.

2.8 Destruction of Ballots

Member **(Randy Hildebrand)** Moved, Member **(Bonnie Hildebrandt)** seconded to approve the **ORIGINAL** motion 'to destroy the ballots cast for chair and vice-chair'.

Upon a roll call vote being taken, the vote was: Aye: **8** Nay: **0**. The motion **Carried. 8 - 0**

2.9 Newly Elected Chair of the Board takes the Chair

No action necessary.

2.10 Motion for Bank Signing Officers (If Necessary)

Member **(Randy Hildebrand)** Moved, Member **(Lynn Barkman)** seconded to approve the **ORIGINAL** motion 'that the signing authorities for Hanover School Division shall be either the Chair, Marilyn Plett or Vice-Chair, Ron Falk, and either the Secretary-Treasurer, Kevin Heide, or the Superintendent, Randy Dueck.'.

Upon a roll call vote being taken, the vote was: Aye: **8** Nay: **0**. The motion **Carried. 8 - 0**

2.11 Date & Time of Regular Board Meetings

Member **(Bonnie Hildebrandt)** Moved, Member **(Andrew Wiebe)** seconded to approve the **ORIGINAL** motion 'that regular Board meetings will be held at 7:30 p.m. on the first Tuesday of each month for the 2013/14 school year with the exception of April, July and August.'.

Upon a roll call vote being taken, the vote was: Aye: **8** Nay: **0**. The motion **Carried. 8 - 0**

2.12 Media Training Proposal - The Art of the Great Media Interview

No action necessary.

2.13 Important Information on Changes to MASS Schedule for 2013-2014

No action necessary

HR Staffing Report

3.1 HR Staffing Report - Support Staff August 16-31, 2013

Member (**Gerry Klassen**) Moved, Member (**Cyndy Friesen**) seconded to approve the **ORIGINAL** motion 'Recommend to accept the Support Staff HR Staffing report as attached for the period of August 16 - 31, 2013.'

Upon a roll call vote being taken, the vote was: Aye: